

**THE CORPORATION OF THE MUNICIPALITY OF
MARKSTAY-WARREN**

Public Works Advisory Committee

February 8th, 2023

7:00 pm

Markstay-Warren Council Chambers

21 Main St. S, Markstay, ON

Minutes

1. Opening Remarks

Director of Operations opened the meeting.

2. Call Meeting to Order and Roll Call

Called meeting to order at 7pm

Present:

Councillor Poirier

Councillor Kotanko

Staff:

Director of Operations – K. Elliott

CAO – R. Forgette

3. Disclosure of Pecuniary Interest and General nature thereof

None

4. Terms of Reference

1. THAT the Terms of Reference have been reviewed.

2. FURTHER THAT Councillor Kotanko be appointed as Chair and Councillor Poirier as Vice-Chair.

5. Operational Budget

1. Arena/Multi-Use

- a. Significant discussion surrounding the Health and Safety of the arena including the issue of the roof leaking on both the multi-use and the arena structures.
- b. The leaks have been going on for several years.
- c. Staff is concerned about the ramification of structural integrity and/or Health and Safety for the public and the workers
- d. Although a Building Condition Assessment is being scheduled in 2023 as part of the Asset Management Plan requirements, these assessments do not consider structural issues and/or issues that may not be visual.



- e. A deeper investigation is required to confirm H&S related matters and structural integrity.

Recommendation:

THAT staff engage an Architectural and Engineering firm to fully assess the structure of the multi-use and arena buildings collectively

2. Road Maintenance

a. Hagar Area

1. The Committee is in receipt of the report presented by the Director of Operations relating to the winter maintenance in front of the businesses from highway 535 easterly parallel to highway 17.
2. This practice has been going on for years.
3. It has been recently identified that the municipality does not have any road or street identified in this area.
4. The report provided by staff indicated that Land Registry information confirmed that all of the area the municipality has been clearing in the winter is MTO road allowance and/or MTO easement.

b. Staff concerns as per the report are:

1. It is not clear why the municipality has undertaken this snow clearing when it is not our property.
2. We hold additional liability for no reason
3. This is taking PW staff time for no benefit to the municipality.

Recommendation:

THAT staff attempt seeks a legal opinion on the matter and attempt to cost share with MTO before the next Council meeting;

THAT staff formalize documentation and communicate that with property owners.

3. Landfill Building

- a. The Committee received the staff report
- b. Discussions occurred relating to the Health and Safety of the existing landfill building.

Recommendation:

THAT staff identify replacement options and related cost to bring recommendations back to Council.

4. Markstay Pit

- a. The Committee received a verbal update relating to the Markstay pit issues and that staff is in the process of investigating further.



THAT the Committee receives the proposed Public Works budget as presented.

FURTHER THAT the Committee recommends this budget be inserted in the 2023 municipal budget for consideration.

6. Capital

1. Hard Top road reconstruction for 2023
 - a. Labine Road or
 - b. Sunset Road

The Committee had significant discussion relating to Labine Road. Historically, there has been a considerable liability for the municipality with this road and based on the asset management road information, Labine Road would need to be reconstructed.

In consideration of the liability matter and cost associated with the significant increase in heavy truck traffic on this road, closure of this road should be considered.

Recommendation:

The Committee recommends sending registered letters to all property owners along Labine Road relating to the possibility of a closure and seek their responses. Once responses have been received, staff will report to Council on responses the responses and provide a final recommendation.

2. Bridges and Culverts
 - a. Staff provided a brief update relating to the meeting with KSmart
 - b. KSMART to provide a list of priorities to assist the municipality in determining which assets considered poor to insert into the Asset Management Plan
3. Street Lights
 - a. Kukagami streetlights project in process.
 - b. Solar light trial project is on-going.
 - c. Councillor Poirier asked about a street light at the dead end on McNabb Road. She advised staff that there is one at every dead end.
 1. Staff to investigate further.
4. Pinehill Cemetery Fence
 - a. Staff advised the Committee that options are being considered.
 - b. The likely option will be to have it completed similar to the Warren cemetery.
5. Arena/Multi-Use
 - a. Significant discussion was conducted in the operational discussion above.
 - b. Refer to the operational budget discussion.
6. Fleet
 - a. Graders
 1. These are the biggest concern for PW fleet due to no preventative maintenance as per the manufacturer has ever been completed.



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2. Per Caterpillar, the life expectancy is 20-25 years.
 3. Staff recommends Committee to begin the process of funding the asset replacement.
 4. Staff also confirmed all assets will be considered through the Asset Management Plan accordingly.

7. Adjournment

9:24pm